

A Regular Meeting of the Bedford Township Board of Supervisors was held on Tuesday, February 6, 2024 located at the Bedford Township Municipal Building 1007 Shed Road with the following members present:
Supervisors: Chairman Gregory L. Crist, Vice Chairman Dean Shuller, Supervisor Ricky P. Fetter
Secretary/Treasurer: Janie L. McMillen, Assistant Secretary: Dorine Smith(absent)
Foreman: Rodney Bartholow, GHD Engineering: Kevin Hartman
Solicitor: Attorney Bradley Allison, Guest: Royce Coughenour
Township Resident's: Tom Heit, Tom Hickey, Nick Murdock, Robert Detwiler, Glen Smith

The meeting was called to order at 4:00 p.m. by Chairman Crist

Flag Salute: Chairman Crist requested all to rise and led those in attendance in the pledge of allegiance.

Consent Record of Business: On a motion by Supervisor Fetter, second by V/Chairman Shuller and carried unanimously, the Consent Record of Business covering: Meeting Minutes of January 2 and January 16, 2024. Also, Invoices and Statements through January 31, 2024, Payrolls B01, B02, of 2024, the Treasurer's report as of January 31, 2024, were accepted and approved as presented.

Foreman Report: Foreman Bartholow reported they have been using the bucket truck and cutting back trees and brush on Dibert and Koontz Rd for this summer's road projects. Rodney has been making repairs to the mower as needed. Rodney will be meeting with District 9 Rep., Bill Dishong, on March 15th to prepare the projects for this year. Rodney also stated, he has done a PA One Call to install the inlet on Briar Valley Rd at the turn. Rodney stated that he would fill the holes on Finley Rd as well.

Citizen Comments: Nick Murdock spoke about altering Finley Rd for the replacement of his fence off the R-O-W. He also would like to alter the grade and we could place ridge gravel. Solicitor Allison stated, if he is working on our roadway, he would need to sign a waiver release. The Board would like the Engineer, Rodney, and a Supervisor to meet with Nick at Finley Rd and come up with a plan to fix the drainage as well.

GHD Engineering Report: Representative Kevin Hartman P.E, and Ryan Calhoun review and report to the Board: on the following submitted projects with regards to compliance with the Subdivision Land Development Ordinance.

JLG Front Yard Storage Final Plan: 1st review ltr GHD dated 1/2/2024 was provided. Royce to provide the updated stormwater report paper copy and the revised signed developers agreement.

Bedford Rural Electric: 2nd submittal Preliminary Plan 1/11/24: New Building & Parking Lot in Business Park I. Kevin provided a review letter dated 1/2/2024. BCPC ltr 1/19/2024. DEP Exemption approved 2/2/2024. Outstanding yet, is a new Preliminary Plan with the Lot Line Change Plan. 1/16/2024 preliminary approval was granted contingent on new plan submittal. They will be going to a Final Plan after Preliminary Plan.

MABB: Chemical Feed Bldg: 1st Submission Preliminary Plan: GHD provided a review letter dated 1/2/2024 and BCPC review letter 12/7/23. Kevin stated they will need to address the items and resubmit another preliminary plan. They will follow with as-built plan after it is built. They will also need a Road Bond on Fairlane Drive. Prior approval contingent on a new plan submission.

Fishers Country Store: 2nd submittal 1/2/24: Loading Dock, Paving & Excavation: GHD provided a letter 2/5/24 and BCPC ltr 12/11/23. Ryan discussed with the Board on 1/16 they are wanting to place a paved swale which will flow into a drain tile with a head wall rather than a box. The Board would like to see exactly what they are doing and would like the headwall to be at least one foot high. The developer will also have to maintain the headwall and swale since it will be on their property and a developers agreement prepared. Kevin stated they need to show more information on the plan than what was provided in the next submission.

HSHM Holdings LLC: 1st submission development plan: GHD provided a review letter 12/7/23. BCPC letter 12/4 23. DEP approved the planning exemption 1/24/2024. Ryan stated he is concerned with the Stormwater area and will place that in the review letter. No new information was provided.

Friendship Vlg: Campground & Duplex Expansion: 26 Duplex units 72 Mobile Home units: 1st submittal Preliminary Plan: GHD provided a review letter dated 9/29/23. BCPC ltr was received 9/21/23. Kevin stated they have reviewed the traffic study and did not consider the main entrance to Lakewood Manor. Kevin stated he addressed this in the letter to the Engineer. They will also be conducting road core bores for the placement of blacktop for Penn Dot standards. The 2nd DEP Planning Exemption information was received 2/5/2024 to be completed and forwarded to DEP for approval.

Astor Rd LLC: Solar Project: A Final Plan was received 12/5/23. GHD review ltr: 12/14/23. Kevin stated everything on the Final Plan was addressed. This has prior approval: Outstanding is Decommissioning Bond and Executed Developers Agreement. We have received the Final Plan and Development Bond.

American Trailer: Engineer Coughenour: Preliminary Plan was approved on a motion by Chairman Crist, second by Supervisor Fetter, and carried unanimously. Final Plan will be provided per Royce. Per GHD a building must be built before the Final Plan is provided.

MDL: Lingsch Properties LLC: 2nd submission Preliminary Plan 9/26/23 Commercial Building & Addition: GHD provided a review letter dated 9/29/23 and reviewed with the Board. The Planning Exemption was approved by DEP 10/11/2023. Contingent Approval has been granted, remaining yet is the agreement from Sunoco. They will build from Preliminary Plan approval and submit as built plans when completed. The plan will not be executed by the Board until the Sunoco agreement is provided to the Township.

The remaining plans remained tabled with no new updates:

Rex Heat: 1st submittal Installation of Solar Photovoltaic System: GHD provided a review letter dated 9/18/2023. They are requesting a waiver for the Bond for Decommissioning; the Board is still waiting on the load information for the roof with the system.

Darlene Willison: 1st submission lot line change: *approved contingent*, waiting on a new plan to address the BCPC review letter. This is completed and can be removed from the agenda.

Escheverria: 2nd submittal Subdivision Plan: GHD provided a 2nd review ltr dated 10/10/2022 they are securing required HOP information through PennDOT. Provided a 90-day extension: 1/16/2024.

GHD: Continued: open items report: No new updates were provided by GHD

Backsprings Road: easements to be signed.

Patio Ranch Rd: Township will send a letter to the property owners to sign them at Solicitor Allison's office.

Chicken Barn: Final Inspection will be needed once Stormwater is updated.

Solicitor's Items: *Solicitor Allison reported on the following items:*

- ❖ EMS Intergovernmental Agreement: Bedford Ambulance Association: working on this.
- ❖ Shuster Way Trail: Updated Ordinance, working on this.
- ❖ Hold harmless & Developers Ag: JLG Sunnyside Front Yard Storage.
- ❖ Developers Agreements: Developers Agreements to be prepared when needed.

NEW BUSINESS: *as follows: was reviewed acknowledged or discussed by the Board.*

Omni Bedford Springs: A variance request for the placement of a split rail fence along Sweet Root Rd., in the front yard of the Springs, was approved on a motion by Chairman Crist, second by Supervisor Fetter, and carried unanimously.

Alicia Leydig Tax Collector: Appointment of Deputy: The appointment of Beth Runk by Alicia Leydig for Deputy was approved by the Board. The resignation of Rose Barefoot from the Deputy position was also accepted. Both on a motion by V/Chairman Shuller, second by Supervisor Fetter, and carried unanimously.

Disabled Tax Exemption: Rober Launt was acknowledged as being approved by Dep of Military and Veteran Affairs.

Variance Request: Don & Renee Gray are requesting a setback variance for the placement of a chain link fence as a dog run from the required setback from Greenwood St & Hillcrest Dr. Chairman Crist made a motion to approve, second by Supervisor Fetter, and carried unanimously.

Resolution No: 2024-02: Friendship Vlg Expansion: Component 4 Planning Module was received 2/5/24 to be forwarded to DEP. Supervisor Crist made a motion to forward once completed to DEP, second by Supervisor Fetter, and carried unanimously.

Correspondence: *as follows:*

DEP: Strob Environmental: Down Stream Public Notice acknowledged.

Dep of Auditor General: 2022 Liquid Fuels Audit approval was acknowledged.

Dep of Revenue: Act 90 requires host distributions back to 2014 for local tavern games to provide 5% to the Municipality represented.

Navarro & Wright: Pa Turnpike Commission Phase 3 & 4 Fiber Optics: Act 14 Acknowledgement. Forward to GHD to review.

Bedford Cty Commissioners: CDBG for 2024 Funding: 2023 Funding is yet to be received; this was allocated for housing rehab. The Board agreed to keep the 2024 for housing rehab unless something else comes up before the end of Mach 2024.

265 Highland Dr: Chairman Crist stated if the swale eventually does not work or puts water where it does not belong then we will revisit the issue at that time. For now, we haven't heard any complaints.

Executive Session was called to order by Solicitor Allison for litigation item at 5:31 pm. The session was over at 5:45 pm with no motions made.

There being no further business, Chairman Crist made a motion to adjourn the regular meeting at 5:46 pm second by V/Chairman Shuller and carried unanimously.

Acronyms:

BTMA: Bedford Township Municipal Authority
 BCAM: Bedford County Assoc of Municipalities
 BJMA: Bedford Joint Municipal Authority
 BSC: Bedford Sanitary Corporation
 BCPC: Bedford County Planning Commission
 CDBG: Community Development Block Grant

Respectfully Submitted,

 Janie L. McMillen, Secretary/Treasurer