

A Regular Meeting of the Bedford Township Board of Supervisors was held on Tuesday, January 17, 2017 at the Bedford Township Municipal Building with the following members present: Supervisors: Chairman, Gregory L. Crist, Vice Chairman Dean Shuller, Supervisor/Road Master, Ricky P Fetter, Secretary/Treasurer Janie L. McMillen, Assistant Secretary Dorine Smith, Township Engineer Kevin Hartman of GHD and Township resident Nina Palmer Sweeny.

**The meeting was called to order at 4:00 p.m. by Chairman Crist:**

**Flag Salute:** Chairman Crist requested all to rise and led those in attendance in the pledge of allegiance.

**Citizen Comments:** No Comments

**Roadmasters Report:** The Roadmaster stated the Roadcrew have been salt, cindering and plowing roadways in the Township. Equipment repair when needed and Nathan has been hauling Anti- Skid for practice for his CDL test this month. Also Rodney Bartholow was appointed at the Reorganization meeting as Foreman for the Roadcrew employees and has been given his list of responsibilities.

**OLD BUSINESS: as follows:**

**GHD Engineering Report:** *Representative Andrew Glitzer, P.E. & Kevin Hartman EIT, review and report to the Board: on the following submitted projects in regards to compliance with the Subdivision Land Development Ordinance of Bedford Township.*

*Brian Harr Component 2 -1<sup>st</sup> Submittal:* Alan Diehl provided the PHMC clearance for the Component 2 it will now be finished and forwarded to D.E.P. once a new signed plan is submitted to the Township.

*Betty Wilson 1<sup>st</sup> Submittal Subdivision Plan and Component 1:* The Township received a letter of approval from D.E.P. for the Component 1 and a new plan submittal which Kevin reviewed tonight and stated it was in compliance. Chairman Crist made a motion to approve, second by Supervisor Fetter and carried unanimously.

*Rita Nave Subdivision Plan 1<sup>st</sup> Submittal:* GHD received an updated plan late on 12/6/16. The Form B Non Bldg. Waiver from DEP was received 12/9/2016 we will need an updated plan once ownership & R-O-W for Cable Ave is established, Allison will call Surveyor to provide the description of Cable Ave and provide an agreement for the adjoining property owners and an Ordinance for the Township to vacate Cable Ave. and Developers Agreement outlining ownership of Cable and maintenance responsibilities, all items are still pending.

*Brian Shaffer: Subdivision Plan 1<sup>st</sup> Submittal:* Outstanding yet is the HOP. No new information.

*Yount Road Bridge replacement:* awaiting reimbursement from Penn Dot.

*GHD Grant Review:* Kevin Hartman stated that Andy Glitzer will be finalizing the Grant for *Low Volume Roads* for the Patio Ranch Road proposed project.

Kevin also provided an estimate from *TRIAD* to core bore the reminder of Township Roads that do not have weight restrictions posted yet. The Board and Andy Glitzer will review the estimate, and the remaining roads to see if the roads are capable of a Bond.

**Solicitor Response:** Solicitor Allison provided a review of the following:

Solicitor Allison provided a resolution for the incoming new Tax Collector percent to change from 4.5% to 4%.

Allison to forward a Letter to *Attorney Scatton on Repository* of Amy Trail property on Chalybeate Rd needs maintenance and was condemned by PMCA as well as any other repository areas in the Township.

A motion was made for Allison to forward a warning letter to *UGI pertaining* for compliance with our Road Cut Application which they do not comply with, also contact the *Borough for blanket financial security* to have in place with the Township for cutting Township Roads.

*Select Security:* Allison forwarded a letter to select pertaining to the Limitations of Liability listed in their contract. Along with a phone call, they have yet to respond.

Solicitor stated he would be working on the Rita Nave Cable Ave easement and emailing Surveyor Kendal to provide a draft of Cable Ave. and abandonment by the Township and the remainder of Solicitors items on list.

**NEW BUSINESS: as follows:**

*Millie Rose Estate:* 1<sup>st</sup> submittal Property Line Change was forwarded to GHD to review and respond, motion made by Chairman Crist, second by V/Chairman Shuller and carried unanimously.

*Bedford County Commissioners:* 2019 TIP Penndot Program was received and discussed. The Dively Bridge was discussed and the Board requested for GHD to do an Inspection Report for Dively Bridge but not sure if it will be able to be placed on the TIP. Kevin stated that Sweet Root Road Bridge has moved up the placement list on the TIP. The Board after discussion requested Kevin to check and see with the TIP if it will pay for the relocation of the Gas Line along the Sweet Root Rd., Bridge. All on a motion by Chairman Crist, second by V/Chairman Shuller and carried unanimously.

Bedford County Commissioners: Board of Elections: We received a letter stating that any person seeking election for Tax Collector must provide a clear Criminal Records review prior to starting a petition.

Bedford Borough: Submitted an Alteration Application for 12 Gephart to install a new water tap. The Board and Solicitor Allison discussed at length and decided that Kevin and Borough will meet /or discuss the amount needed to provide financial security to the Township for these cuts. The work at this location is already completed, but going forward a blanket Bond should be provided stated Solicitor Allison.

Strob Environmental Inc.: Downstream notifications: 1) Bedford Valley Petroleum 2) Tri County Petroleum.

D.E.P.: Brian Harr: Notification of the removal of the illegally placed bridge on Brian Harr's property.

Auditor's Class: February 15, 2017 8-4 at the Bedford Travel Lodge was approved for attendance by Both Barb Fetter and Sharon Tew with class paid by Township of \$ 80.00 per person. Chairman Crist made the motion to attend with fee paid, second by V/Chairman Shuller and carried unanimously.

Aerial Communications: a quote of \$ 875.00 for a new computer for Assistant Secretary Dorine Smith due to her current one is six years old, out dated and slow, the new one will have a free upgrade for windows 10 when it is necessary to upgrade. This was approved on a motion by V/Chairman Shuller, second by Supervisor Fetter and carried unanimously.

DCED: provided a copy of a Home improvement that was approved in Bedford Township for repairs, the Board acknowledge.

BCAM Meetings: January 25, 2017 @7:00 pm at Bedford American Legion, approved for attendance by Chairman Crist second by V/Chairman Shuller and carried unanimously.

TRIAD Estimate: was received and discussed, Andy is going to review as well, the Board and GHD are going to determine if the remainder of Township roads will all actually need Bonded.

Blue Triangle Hardwoods: Jason O'neal submitted an application to log on Sweet Root Road, the Board discussed and stated they wanted him to do the Helsel logging job in May if possible due to freeze and thaw of the roadway.

Resolution No: 2017-01: Chairman Crist made a motion to approve a change in the Commission of the 2018 Elected Tax Collector from 4.5% to 4%, second by Supervisor Fetter and carried unanimously. This change is due to we now are providing a room, desk, phone & fax line, phone unit, electric, water & sewer.

Resolution No 2017-02: Chairman Crist made a motion to approve the Pension change back to the original formula and 10 year vesting. A study was completed and the amount of increase will be 87.00 per year, second by V/Chairman Shuller and carried unanimously.

BTMA: 1<sup>st</sup> submittal of the new building plan on Briar Valley Road was received late, therefore was not on the Agenda, a copy was sent to GHD via email, Supervisor Fetter made a motion for GHD to review and respond, second by V/Chairman Shuller and Chairman Crist abstained.

Chairman's Items: Chairman's item remained tabled.

Correspondence: as follows:

Columbia Gas: informational Correspondence

BJMA: December Meeting Minutes

D.E.P.: Funding for Stormwater management not located in our County.

**There being no further business,** the regular meeting adjourned 5:07 pm on a motion by Chairman Crist second by Supervisor Fetter and carried.

Respectfully Submitted,

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Janie L. McMillen, Secretary/Treasurer

Acronyms:

BCAM: Bedford County Assoc of Municipalities

BJMA: Bedford Joint Municipal Authority

BSC: Bedford Sanitary Corporation

BCPC: Bedford County Planning Commission

CDBG: Community Development Block Grant

CRS: Community Rating System Number